**Save the Children**

**Shishuder Jonno Program**

**Terms of Reference**

**For**

**Script development and provide training on Theater for Development (TfD)**

**Program**: Shishuder Jonno (SJ), Education Sector.

**Consultant Name**: to be selected

**Location:** Dhaka

**Duration**: 45 days from workorder.

**Introduction and Background:**

Save the Children is the world’s leading organization working for child rights. It delivers immediate and lasting improvements to children’s lives worldwide. Save the Children works for a world which respects and values each child, listens to and learn from children and where all children have hope and opportunity. With it’s strong footprint in Bangladesh since 1970, Save the Children has a major focus on protection issues in children’s life.

Shishuder Jonno is a leading program of Save the Children under its education sector. Goal of the program is that all children will learn and develop to their full potential. It always focuses on child friendly, joyful environment for children. It has been implementing four core programs for holistic child development through life cycle approach. Child protection is a cross cutting theme works across the four core areas like, early childhood care & development, basic education, school health & nutrition and adolescent development.

Child protection is one of the most important cluster of child rights as per United Nations Convention on the Rights of the Child. As a cross cutting theme of Shishuder Jonno program, child protection work primarily focuses on positive discipline for children in school, home and community settings; birth registration of every child; preventing child marriage; child protection mechanism at community.

One of the most common and widespread violence face by children in Bangladesh is physical and humiliating punishment. Children face such punishment at homes, schools, institutions (e.g. orphanage, adolescent development centres). At home, over 90% children are verbally abused and regularly threatened by their parents. In 2010 Shishuder jonno program conducted a situation analysis assessment on child protection, where study found that more than 93% children have experienced with corporal punishment (mental & physical). A significant number of school dropout case is occurred because of corporal punishment. Bangladesh government has already banned corporal punishment at school but still the practice is continuing and is culturally accepted by the parents, teachers and mass community as they believe this is the way to discipline children.

In fact, there is lack of public understanding on the negative consequences of Physical and Humiliating Punishment on children’s development. By and large, lack of skills in positive discipline is a prevalent feature in our society. Moreover, Awareness and skills about children’s right to protection is largely absent in parenting and teaching system.

Again, Child marriage is a generations old practice throughout the world. It is now defined as harmful traditional practice as it severely causes deprivation of several rights to children. Bangladesh is no exception of the trend rather it holds the child marriage rate as high as 64 percent. Bangladesh is facing the worst scenario in child marriage in entire South Asian region. To combat child marriage demands understanding of several socio-economic and cultural aspects which are complexly interwoven with the issue.

Birth registration is another important right to children from protection lens. Birth registration is a pre requisition to assure all rights to a child. In our society, birth registration is a comparatively new practice. Government registration system is yet to be fully functional and equipped. In such situation, people’s awareness can lead the process towards progress.

Shishuder Jonno program works with the communities, institutions and children both in rural and urban area (Meherpur and Dhaka respectively) to support children achieve their full potential at each stage of life. It works with duty bearers at different level from national policy makers to local government and with civil society and moral duty bearers.

We believe, mobilizing local communities towards child rights and development plays vital role in bringing lasting change in children’s life. Developing community awareness on various issues of child rights is crucial. Hence it is important that the modes of awareness raising activities, the messages delivered, materials displayed all have to be appropriate and catchy to the audience.

However, the issues like child marriage, corporal punishment etc. are so embedded in our culture that sensitizing people regarding child rights is not an easy task. Rather, talking about such issues roughly may often create tension in the program. Moreover, Save the Children is working for children’s betterment. There are child sensitive and safe guarding issues. So we would like to develop some creative, audience appropriate, gender sensitive scripts on development issues like child marriage, physical and humiliating punishment and birth registration.

At the same time, a drama resource pool needs to be developed who will be trained in theater norms, able to perform theater for development and able to deliver basic training to other drama team members. The drama resource pool will consist of adolescent boys and girls both from rural and urban areas.

**Objective:**

* To develop six creative scripts for theater for development (two scripts on each three issues: child marriage, physical and humiliating punishment and birth registration).
* Train a resource pool on theater for development.

**Scope of work:**

* Desk review of relevant documents on child marriage, physical and humiliating punishment and birth registration.
* Desk review of TfD scripts being used by development actors on the said three issues (SCI and external actors).
* FGD or workshop with adolescents and other community people for getting innovative and appropriate theater plot, if needed.
* Field test of the developed TfD scripts.
* Incorporate remarks from respective program person of SCI and finalize the scripts in child sensitive way.
* Develop training module for drama resource pool and finalize the module with feedback from concern SCI staff.
* Provide training to the resource pool members (logistics of training will be arranged by SCI).

**Deliverables:**

* Printed and soft copies of six TfD scripts.
* Training module for drama resource pool.
* Training conduction for resource pool members.
* Training report.

**Duration**

It is expected that the proposed assignment will be done within 45 days after the work order.

**Qualifications / competencies of the consultant firm**

A qualified firm / institution is required to perform the assignment.

* Demonstrated experience of developing creative theater scripts on development issues.
* Relevant experience of working with adolescent groups.
* Demonstrated experience of work in rural and urban slum context.
* Understanding of child friendliness and gender sensitivity.

**Key Contacts, reporting & documentation**

The assignments will be supervised & coordinated by Soalihin Fatema, Manager, Child Protection of Shishuder Jonno program under the guidance of Ms. Hosneara Khondokar, Programme Director-SJ and in collaboration with respective person from child protection sector.

During the assignment period, the consultant farm will have at least two meetings with Save the Children regarding scripts and training module respectively.

**Consultancy fee and mode of payment**

The Consultant will be paid the total amount in two installments as consultancy fee which will be paid in A/c payee cheque. Tax and VAT will be deducted according to the Regulation of the Government of Bangladesh. The payment will be made in accordance with the following schedule:

* 35% after approval of final script and upon receipt of a relevant invoice.
* 65% after completion of training and receipt of all deliverables and upon receipt of a relevant invoice.

**Technical Evaluation Criteria**

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| **Sl.** | **Criteria** | **Assigned Score** |
| I | Demonstrate understanding of objectives and completeness of the assignment | 15 |
| Ii | Methodology and implementation plan  a. Details and quality [QA System] of methodology proposed for the assignment and  b. Details implementation plan indicating time frame) | 35 |
| iii | Proposed Team   * Detailed description of the team composition including their position and expertise. * The organization with CVs [not more than 3-page for each CV] of the proposed Team Leader and other key team members) | 25 |
| iv | Organization   1. Profile [including administrative and logistics facilities available], experience in similar assignment in last 5-years, client list, management control system; 2. Samples of previous work should attach as annex. 3. Exposure in working with Save the Children and other Development Agencies; | 25 |
|  | **Total Points:  100** (Pass Marks 65 Points ) |  |

### **Evaluation of Financial Proposal**

A financial proposal should be included containing Summary of Costs, Breakdown of Staff Remuneration, Travel and DSAs, miscellaneous, overhead costs (if any) and other costs.

**Combined Evaluation**

In QCBS the Proposals will be ranked according to their combined technical (St) and financial (Sf) scores using the weights (T = the weight given to the Technical Proposal; P = the weight given to the Financial Proposal; T + P = 1) indicated in the PDS: S = St x T% + Sf x P%. The organizations achieving the highest combined technical and financial score will be invited for negotiation under ITO Clauses 41 to 45.

**Technical Pass Marks: 65 Points**

**Technical weight (T): 80%**

**Financial Weight (P):  20%**

Interested candidates/consulting firms are requested to send their CV, concept paper and financial proposal for the assignment to Soalihin Fatema, Manager-Child Protection, Shishuder Jonno, Save the Children, House # CWN (A) 35, Road # 43, Gulshan-2, Dhaka-1212 or send e-mail: [soalihin.fatema@savethechildren.org](mailto:soalihin.fatema@savethechildren.org) within 07 days after publishing the advertisement.

**Pre-bid Meeting minutes:**

* Resource Pool: Not less than / from **28-30 person**
* Training objective: to create Resource Pool who will basically perform and will able to give training & direction to other groups.
* Age group: 14- 17 (mixed group-both boys and girls).
* Residential workshop: venue & logistics will be borne by SCI except musical set or  costume (by service provider)
* Residential workshop duration: Seven days
* Workshop for script writing: 2 days (daylong) borne by service provider. Participants will be organized by the service provider.
* Scripts will be tested in field both in rural and urban context.
* 6 Scripts will be developed but the participants will be trained on 4 scripts.  4 groups will be formed area wise.
* Training module will be provided by service provider in soft copy as deliverables.